



# BOOK YOUR HOTEL

**IB TEACHER TRAINING WORKSHOPS**  
Raffles World Academy Dubai

20-22 April 2017

**[ibicus.org.uk](http://ibicus.org.uk)**

# WORKSHOP HOTEL

## Novotel Al Barsha

Opposite Sharaf DG Metro StaEon,  
Sheikh Zayed Road, Al Barsha 1  
P.O. Box. 450011 – DUBAI – UAE

Tel : +971 4381 2203

Email : [NOVOTEL](mailto:Novotel@novotel.com)

## NOVOTEL AL BARSHA

We have secured a **very favourable rate** with the **Novotel Hotel Al Barsha, Dubai** for 3 nights on 19<sup>th</sup>-21<sup>st</sup> April 2018 . This hotel is only a short distance from the workshop location and is close to the world-famous Mall of the Emirates and transport links throughout the city.

Delegates staying at this hotel on the specially negotiated IBICUS rate automatically qualify for FREE TRANSPORTATION to and from the workshop venue each day\*.

### SPECIAL OFFER RATE:

**AED 334 ( \$91) per night**

**AED 334 per room per night** for single occupancy  
(AED 400 inc. 10% tax and 10% service charge, levied on all stays in Dubai hotels)

**OR AED 375 per room per night** for double occupancy  
(AED 450 inc. 10% tax and 10% service charge)

Rate quoted includes:

- daily buffet breakfast
- tea and coffee making facilities and mini fridge in the rooms
- internet usage in the guest rooms throughout your stay
- free indoor car parking

*Not included: the UAE Municipality levied Tourism Dirham fee of AED 15 per room per night which is applicable to all stays in all hotels in the UAE. This tax is payable locally in cash.*

### HOW TO BOOK

- [Click on this link](#) to book using the Novotel booking system with your credit card.
- Or, complete and send the following [booking form](#) to the NOVOTEL quoting IBICUS in the subject line of your email.

*We would advise you to BOOK as soon as your workshop is confirmed in order secure these rates as there are a limited number of rooms available. Please note that these rates apply to the nights of 19th, 20th and 21st April 2018. There may be a rate change if you wish to reduce or extend your stay.*



to book by credit card  
click on this link

## RESERVATION REQUEST FORM

**IBICUS GROUP**  
**19 – 21 April 2018**  
**Block Code ID# 194204**

First Name:		Surname:	
Company:		Country:	
Tel No.:		Fax No.:	
Email:		Mobile:	

### HOTEL ACCOMMODATION:

Check-in Date:		Check-out Date:	
No of Nights:		No. of Pax:	

### ROOM RATES:

Superior Room	AED. 400/- net with breakfast	Superior Double/Twin Room	AED. 450/- net with breakfast
<input type="checkbox"/> Smoking		<input type="checkbox"/> Non- Smoking	

*Room Rates are in UAE Dirhams and inclusive of 10% Municipality Fee and 10% Service Charge per room per night.  
Room Rates are inclusive of Buffet Breakfast.*

\* The Tourism Dirham of AED15 per room, per day is payable directly upon departure and will appear on your final bill.

### FLIGHT DETAILS:

Arrival Date:		Departure Date:	
Flight No.:		Flight No.:	
Arrival Time:		Departure Time:	

### AIRPORT TRANSFERS:

<input type="checkbox"/> Pick-up only @AED 150 net per car	<input type="checkbox"/> Drop-off only @AED 150 net per car	<input type="checkbox"/> Round-trip @ AED 300 net
--	---	---

### CREDIT CARD GUARANTEE:

<input type="checkbox"/> Visa	<input type="checkbox"/> MasterCard	<input type="checkbox"/> American Express
Card No:	Expiry Date:	
Name of Card Holder:	Signature of Cardholder:	



Reservations will be guaranteed only once complete credit card details are provided. A clear copy of the front and back of the credit card are to be sent along with the credit card holder passport copy.

Payment can be also done through bank transfer please send us the bank slip once the transfer is done, also note bank transfer fee should also be paid while doing the bank transfer.

<b>BANK ACCOUNT DETAILS</b>	
<b>Account Name</b>	API HOTELS AND RESORTS LLC- NOVOTEL AL BARSHA
<b>Account No.</b>	1011-019003-506
<b>Bank</b>	EMIRATES NBD
<b>Branch</b>	DEIRA DUBAI
<b>Swift Code</b>	EBILAEAD
<b>IBAN</b>	AE23 02600010 1101 9003 506

**CANCELLATION & NO SHOW:**

Any cancellation 15-8 days prior to arrival 1 night will be charged.  
7-0 days prior to arrival or In case of No-show and late cancellation, 100% will be charged for the full stay.  
NOTE: The one night deposit is non-refundable.

**Check - In and Check - Out Policy**

The hotel standard check-in time is at 14:00 and check-out time is 12:00 noon. Early check-in and late check-out requests are subject to availability and charges will apply.

**VISA REQUIRED:**

<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> AED 340 / Minimum of 10 working days required except Friday and Saturday	

**DEADLINE:** To make a reservation kindly return this form on before **19th March 2017**. Bookings received after this date will be subject to availability.

**PLEASE COMPLETE AND FAX OR EMAIL TO:**

**Groups Team**

**Dedicated Group Reservation:**

Ms. Rachmawati Majidi  
Landline Direct: +971 43812228  
Mobile: +971 504588836  
Email: [H6535-SL7@accor.com](mailto:H6535-SL7@accor.com)