



Diploma Programme Administration (for school heads, principals and senior administrators)

Category 1 IBDP workshop

Recommended audience:

- Senior administrators (not necessarily the DP coordinator), school heads, governors, leadership team members, middle managers or anyone else who wants to gain an overview of the IB and the Diploma and get ideas on how it can change their institutions and the experiences of the students for the better.
- Principals, heads, members of senior management teams from schools which have taken the decision to apply to offer the Diploma Programme or are newly appointed to IB World Schools.
- School district officials from districts which have taken the decisions to allow schools to apply to offer the Diploma Programme or have IB World Schools in their district
- DP coordinators who have experience of DP coordination and now want to gain ideas on how to improve the experience of the students and the institution with respect to being an IB World School.

Workshop purpose:

- To develop the following understandings:
- The basic philosophy of the IB: history of the IB organization, mission statement, learner profile, the international dimension and university recognition
- The relevance of programme standards and practices in relation the role of the DP Administrator
- The structure of the DP hexagon
- The significance and implementation of the core – Theory of Knowledge, Extended Essays, CAS
- The importance of academic honesty
- The different ways to implement the DP
- Working with the DP coordinator to plan the school's application for authorization, budget, timeline, master schedule
- The use of HeadNet
- Initial and ongoing budget and resource needs (library, professional development etc.)
- Selection and retention of suitable staff
- Costs for ongoing staff professional development
- Student recruitment and retention; working with the community, parents, school boards/ boards of directors / governing bodies , etc.
- DP authorization process and its impact on school and staff
- Creation of professional learning communities in school to facilitate the transfer of professional development

You will leave with:

- Materials to adapt and use in your institution to improve IB practice
- Ideas for projects
- Contacts with other institutions and IB practitioners